Capitalizing Addresses

Grade 3

Name _____ Date _____

Remember: In an address, capitalize **names**, **titles** (Mr., Dr.), **street names** and words like **Street, Road, Avenue**, and the **city**, **province or state** and **country**.

Short forms: St. = Street · Rd. = Road · Ave. = Avenue · Dr. = Drive or Doctor. They start with a capital and end with a period.

1. Fix the capitals

Rewrite each line of an address with capital letters in the right places.



1. ms. ana lopez

_____

2. 45 maple street

_____

3. 12 river rd.

_____

4. dr. sam patel

_____

5. sunnyvale, california

_____

6. halifax, nova scotia

_____

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2. Address an envelope

Write a letter to someone you know. Fill in the envelope. Ask a grown-up for the address.

From (your name and address)

Stamp

To (name, street, city, province or state, postal code)

Answer Key

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1. Fix the capitals

1. ms. ana lopez
   Ms. Ana Lopez
2. 45 maple street
   45 Maple Street
3. 12 river rd.
   12 River Rd.
4. dr. sam patel
   Dr. Sam Patel
5. sunnyvale, california
   Sunnyvale, California
6. halifax, nova scotia
   Halifax, Nova Scotia

2. Address an envelope

Sample notes. Answers will vary.

From (your name and address)

Leo Chen, 7 Oak Lane, Riverside, Ontario

Stamp

(stamp here)

To (name, street, city, province or state, postal code)

Mrs. Rosa Chen, 220 Hill Road, Kingston, Ontario K7L 3N6